Entourage Set Up

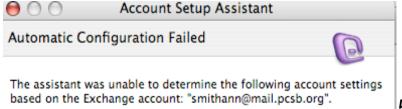
1.	Open	Entourage
		5

2. Click down under entourage and choose account settings

Entourage	File	Edit	View	M
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Preference	s		ж,	
Account Se	ettings	·		
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3. Clic -1 excha

3. Click	on new and drag down to) i 🛑 🛑 💭	Accounts
-	ge server	🚸 New 🔻 🔀 Edit	🔞 Delete 🛛 🔂 Make Default
·	-	Mail News Directory Service	Directory Service Exchange
		Exchange	
00	Account Setup Assistant		
Set Up a Mail	Account		
	will automatically determine your account settings e-mail address. Type your e-mail address below.		
E-mail address			
smithann@ma	il.pcsb.org		
My account	t is on an Exchange server		
User ID:	smithann		your PCSB.org
Domain:	pinellas.local		d fill in the rest of
Password:	•••••		our mail account
Click the right	arrow to continue.	password.	SASI logon and
Configure acc	count manually	•	



Name Exchange server Directory server Free/Busy server

To try a different address, domain, or password, click on the left arrow.

To complete the setup by entering your Exchange account settings manually, click the right arrow. You can get the necessary information from your network administrator.

Click the right arrow to continue.

Configure account manually

5. Let the assistant configure the account for you. It will fail.

haaaa	Account Settin	ings Mail Directory Advanced Delegate Security
Choose configure account	Account name:	smithann@pcsb.org
	Account ID:	smithann
anually.	Password: Domain: Exchange server: Name: E-mail address:	
ill in the		
olanks ike mine		Save password in my Mac OS keychain http://mail.pcsb.org
ick ok.		smithann@pcsb.org
		You can also enter Outlook Web Access server addresses, such as http://mail.example.com/exchange, into the Exchange server field. For more information, contact your Exchange server administrator.

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